

RESUME

SANTOSH KUMAR

Mobile: 91-9582140805

E-Mail: santoshkrn123@gmail.com

PROFESSIONAL PROFILE

-
- ✓ Advance Diploma in Computer Application from DCC Computer Education, Patna

ACADEMIC CREDENTIALS

-
- ✓ 1990 - Passed **Secondary School** from BSEB, PATNA with 2nd division.
 - ✓ 1992 - Passed **Senior Secondary School** from BIEC, PATNA with 2nd division.
 - ✓ 1996 - Passed **Graduation** from MAGADH UNIVERSITY, GAYA with 2nd division.

BRIEF OUTLINE

- ✓ Experience in Book Page formatting, designing & printing.

EMPLOYMENT DETAILS

1. Online Services, Hinoo More, Ranchi

Position: - COMPUTER OPERATOR

- ✓ Period: - Since February 2006 TO July 2006

2. Drug Today (Lorina Publication India (Inc), Delhi

Position: - DTP OPERATOR (**EDITORIAL DEPT.**)

- ✓ Period: - Since Nov 2006 TO Nov. 2015

3. Blue Ink Publication, Delhi

Position: - DTP OPERATOR (**EDITORIAL DEPT.**)

- ✓ Period: - Since Nov 2015 TO Oct. 2016

4. MSB Publication , Delhi

Position: - DTP OPERATOR (**EDITORIAL DEPT.**)

- ✓ Period: - Since Dec. 2016 TO August 2022

5. Goyal Brother Prakashan , Delhi

Position: - DTP OPERATOR (**EDITORIAL DEPT.**)

- ✓ Period: - Since Sept. 2022 TO May 2023

6. L&T (Ganga Bridge Project) , Raghapur

Position: - Time Keeper

Period: - Since May 2023 TO 31 March 2026

TECHNICAL DETAILS

Platforms	:	Windows 98, 2003NT/2000/Xp, Linux
Designing Tool	:	Page Maker Indesign, Corel Draw, Photoshop
Package	:	MS-Office (WORD, EXCEL, POWERPOINT, OUTLOOK)

PERSONAL DETAILS

Date of Birth: 31st August 1975

Marital Status: - Married

Gender: - Male

Nationality: - Indian

Expected Salary: - Negotiable

Father's Name: - (Lt.) Suryanath Prasad Lal

Correspondent Address: - East Indra Nagar,
Kankarbagh,
Patna, Bihar

Date:

Signature