

MUSKAN KUMARI

Patna City, Bihar | 9341706592 | muskanmehta07.alka@gmail.com

CAREER OBJECTIVE

To work as a school librarian where I can use my library knowledge and experience to maintain books and records properly and assist students in using library resources.

WORK EXPERIENCE

College Library — Library Work

Experience: 1 Year

- Arranged and organized books in the library.
- Assisted with issuing and returning books.
- Maintained library records and basic documentation.
- Helped students find books and library resources.

EDUCATIONAL QUALIFICATIONS

M.A. Economics	Patliputra University	2025
B.LIS	A.N. College, Patliputra University	2026
M.LIS	Patliputra University	Appearing
ADCA	AIT Institute	Completed

SKILLS

Library book arrangement and organization • Book issue and return • Library record maintenance • Student assistance and communication • Basic computer and MS Office skills

LANGUAGES

Hindi, English

PERSONAL DETAILS

Date of Birth 07 July 2003
Address Nakhas Pind, Patna City, Bihar

DECLARATION

I hereby declare that the information given above is true and correct to the best of my knowledge.

Place: Patna

Muskan Kumari